

Section 1:

#1 (First paragraph) Strengths:

- Clear timing instructions with specific arrival time (7pm)
- Practical checklist of items to bring

Weakness: Missing essential details about check-in location → Your advice starts directly with timing but doesn't mention where performers should go for check-in. The line "go through all the check in stuff" is too vague for such a big event.

Exemplar: *When you arrive at 7pm, please proceed to the Athletes' Village Main Entrance (Gate A) where our staff will guide you through security checks and registration.*

#2 (Second paragraph - performers section) Strengths:

- Helpful tip about maintaining focus despite distractions
- Good mental preparation advice for rehearsal

Weakness: Unclear performance coordination instructions → Your guidance about staying "in sink" needs more detail about coordination with other performers. The advice "rehearse your whole dance" doesn't tell performers how to stay in time with music or other dancers.

Exemplar: *Listen carefully to the music cues and watch the lead dancer in your group to maintain perfect timing. Remember to count the beats in your head while performing.*

#3 (Fourth paragraph - lighting crew section) Strengths:

- Clear arrival time specification
- Emphasis on following the protocol

Weakness: Incomplete technical guidance → Your instructions about the lighting protocol lack specific steps. The line "take of the whole thing" doesn't explain what exactly needs checking or fixing.

Exemplar: *Check each lighting unit using the step-by-step checklist provided. Test all spotlights, colour filters, and backup systems to ensure everything works properly.*

■ Your advice sheet shows care for the Olympics ceremony preparation, but needs more specific details to be truly helpful. You should add exact check-in locations and clear meeting points for each group. Also, include contact numbers for group leaders or coordinators in case of

emergencies. Add step-by-step instructions for the performance sequences instead of general reminders. Write precise directions about where each group should wait before their performance. Include a map or diagram of the venue layout. Put in a timeline showing when each group performs. Add notes about what to do if something goes wrong during the ceremony.

Score: 41/50

Section 2:

Hello. I am the Olympics opening ceremony coordinator and I am going to tell you how to prepare for the ceremony so that our performances will be outstanding.

#1 The ceremony starts at 9 pm so you should reach by 7pm so that you will ~~go through all the check-in stuff~~ [complete the registration and security checks] and will get some time before the performance starts, to rehearse. Remember to bring a full water bottle, a spare ~~thing to wear~~ [change of clothes] which you will wear after the performance/speech and something to eat. Also remember to come in your costume and don't forget that you should not eat for at least 30 mins before leaving.

#2 For the performers I am going to tell you how to stay in ~~sync~~ [sync] and get ready to go on. First of all, when you get in and are waiting for your turn backstage, rehearse your whole dance and the timings in your mind. Especially rehearsing the thing that you are finding hard but if you don't feel anything is hard only do the first 2 steps. When there is 1 or 2 minutes ~~calm your self~~ [calm yourself] down so that you don't get rushed and stay in pace with the others. ~~when~~ [When] you start dancing or singing and there is a person being silly and you have to look straight, just look at their hair so that they feel like you are looking at them but you are not getting distracted so they will stop and leave you alone. When it ends, walk ~~of~~ [off] the stage after the lights turn ~~of~~ [off].

For the ~~athletes~~ [athletes] I will tell you how you should get ready for your speech. you should reach before the timing given to you so that you would have endurance because you won't be rushed. Get into your formation of the athletes who are giving speeches. rehearse in your brain so that you are ready and you don't have big gaps of pauses. Keep your mouth as open as a black hole so that everyone would be able to hear you. If someone is doing something funny just look above them and they will stop but if you laugh they will continue to distract you.

#3 For those doing the lighting, reach by 1pm so that you will have until 7pm to finish. remember to use the protocol that has been given to you because it has perfect precision. Or if you don't follow the steps you might have to take ~~of~~ [off] the whole thing because there might be an overlap

in decoration. Also check all the decorations and tools work and be well ~~prepared~~ [prepared] so that we finish in time.

Hopefully you guys listen to what I have written, I know you have worked a lot and I ~~believe~~ [believe] in you that we will have one of the best Olympic ceremonies.