

## Section 1:

#1 "As all classes did in the last term, the recycling project perfectly aligns with several key objectives: . Providing more creativity and imagination to the students work. . Helps save the planet by preventing items going into landfill. . Makes at least 90% of the students more intelligent. . Brings up students' motivation to learn."

## Strengths:

- You've clearly organised your points using bullet points, making them easy to read
- You've connected the project to meaningful educational benefits

Bullet point formatting → Your bullet points are inconsistently formatted with full stops instead of proper bullet markers, and the grammatical structure varies between points. ***The recycling project perfectly aligns with several key objectives: • Provides more opportunities for student creativity and imagination • Helps save the planet by preventing items going to landfill • Improves student learning outcomes • Increases student motivation to learn***

#2 "The project will be in 3 stages. Stage one will begin in the winter holidays where there are lots of recycling bins and the community puts stuff recyclable in there. Stage two will be planning what students want to make with the recyclable things. Stage three will be making and presenting."

## Strengths:

- You've broken down the project into clear stages, which shows good planning
- You've included community involvement in your project plan

Sentence structure → Your sentences contain informal language and lack specific details about how each stage will work. ***The project will be implemented in three stages: Stage One (Winter Holidays) - Setting up recycling collection bins throughout the community to gather materials. Stage Two (Early Term) - Students will plan creative projects using the collected recyclable materials. Stage Three (Mid-Term) - Students will create their projects and present them to the school community.***

#3 "We will have a \$500 budget to get extra things that students need like gluing, taping, decorating or other materials that there are no more of something that students need. If we still don't have everything we need, go to your houses or neighbourhood to find and donate some old things you don't use or need to charity, and bring the money to the school and the teachers will buy the material for your project."

## Strengths:

- You've considered the financial aspects of the project by mentioning a budget
- You've thought about alternative ways to source materials

Clarity and coherence → Your explanation of the budget is unclear and the instructions about donations are confusing. *We have secured a \$500 budget to purchase additional supplies such as glue, tape, and decorative materials that students might need. If we require more resources, we encourage students to ask their families to donate unused household items directly to our project. Alternatively, families could donate these items to charity shops and contribute the money saved to our school fund for purchasing specific materials.*

■ Your letter shows enthusiasm for your recycling project, which is wonderful to see. To improve your writing, focus on making your points more specific and detailed. For example, when you mention that the project will make students "more intelligent," try explaining exactly how it will help them learn instead. Your project stages need more detail about timing and who will be responsible for each part. Also, the section about the budget and donations is a bit confusing - try to make your instructions clearer. Your letter would be stronger if you added more details about why this project matters to you personally as a Grade 4 student. Additionally, consider explaining more about how other schools ran similar projects successfully. Remember to check your letter for proper formatting, especially with bullet points and paragraph breaks to make your ideas easier to follow.

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**Score: 39/50**

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Section 2:

Dear Mr Corr,

I hope this email finds you well as we enter the spring term. I am writing to propose an exciting opportunity that would transform our unclean school into a better learning space: a community recycling project that would benefit students, staff, and our wider community.

#1 As all classes did in the last term, the recycling project perfectly aligns with several key objectives: - ~~Providing more creativity and imagination to the students work.~~ [• Providing more creativity and imagination to students' work.] - ~~Helps save the planet by preventing items going into landfill.~~ [• Helping save the planet by preventing items going to landfill.] - ~~Makes at least 90% of the students more intelligent.~~ [• Making students more engaged with their learning.] - ~~Brings up students' motivation to learn.~~ [• Bringing up students' motivation to learn.]

#2 ~~The project will be in 3 stages. Stage one will begin in the winter holidays where there are lots of recycling bins and the community puts stuff recyclable in there. Stage two will be planning what students want to make with the recyclable things. Stage three will be making and presenting.~~ [The project will be divided into three stages. Stage One will begin during the winter holidays when we will place recycling bins throughout the community for collecting materials. Stage Two will involve students planning creative projects using the recyclable materials. Stage Three will focus on creating and presenting the finished projects.]

~~#3 We will have a \$500 budget to get extra things that students need like gluing, taping, decorating or other materials that there are no more of something that students need. If we still don't have everything we need, go to your houses or neighbourhood to find and donate some old things you don't use or need to charity, and bring the money to the school and the teachers will buy the material for your project.~~  
[We have a \$500 budget to purchase additional supplies such as glue, tape, decorative items and other materials students might need. If we require additional resources, students can bring unused items from home. Alternatively, families could donate items to charity shops and contribute any money saved towards purchasing specific materials for our project.] We don't know what it was like, so other schools near us messaged us and said it was a success, and it also gave impressive results: increased student engagement, improved test scores, and enhanced community relations.

Would you be available next Tuesday at 4:30 pm to discuss this proposal in more detail? I have prepared a brief presentation with visual plans and implementation timeline for your consideration. I look forward to doing this opportunity together.

~~Your~~ [Yours] sincerely,

AdritaGrade 4 student.